## **Learning to Listen Effectively**

## Written by Roshanda Glenn

**Behavior Solutions Academy** 

Listening well is very important. It helps us make friends and understand people better. When we listen, we show others that we care about what they think and feel. This makes people trust us more. Here are five easy ways to be a good listener:

**1. Pay Attention -** When someone is talking to you, focus on them. This means, turn off your phone and other distractions and look at the person. Also, find a quiet place to talk. When you truly pay attention, you can hear everything the other person says. It also shows the person that you think what they're saying is important.



- **2. Use Your Body to Show You're Listening -** You can use your body to show you're listening. Nodding your head, smiling or frowning to show you understand how they feel, and leaning forward a little all show the speaker that you are listening to them. You can also say small words like "Yes" or "I see" to show you're listening. This tells the person you're not just hearing their words, but you're also feeling what they're saying.
- **3. Don't Interrupt -** When you interrupt someone, it stops them from saying what they want to say. It's not nice and makes people feel like you don't care. It also makes it seem like you think your ideas are more important than theirs. Let the person finish talking before you say anything. Being patient is a big part of being a good listener. If you really need to ask something, do it nicely. You could say, "I'm sorry, but can you explain what you meant when you said...?" This shows that you're trying to understand better.
- **4. Say Back What You Heard -** After someone talks, try saying what they said in your own words. This helps make sure you understood them right. It also shows that you're really trying to get what they're saying. You could say, "So, what I think you're saying is... Is that right?" This gives the person a chance to fix anything you didn't understand.
- **5. Ask Questions That Need More Than Yes or No -** Ask questions that make people talk more about their thoughts and feelings. These questions usually start with words like "how," "what," or "why." For example, instead of asking, "Did you like the movie?" you could ask, "What did you think about the movie?" This shows you want to hear more.

Using these five ways to listen can really help you talk better with others. Good listening isn't just about hearing words. It's about trying to really understand the feelings and ideas behind those words. When you focus on the person talking, use your body to show you're listening, don't interrupt, say back what you heard, and ask good questions, you become a better listener. This helps you make better friends and makes the world a nicer place. Remember, anyone can get better at listening if they practice. By using these tips, you can have better talks with people and make stronger friendships. (519)